Job Title: Sign Language Interpreter
Department: Special Education
Number of Positions: 1
Location(s) of Job: Morgan School District
Salary Schedule: Certificated Sign Language Interpreter ($14.30 – $17.73)
Closure: Open until filled.

GENERAL FUNCTION
The successful candidate will work with one or more deaf student(s) enrolled in the Morgan School District. Their specific responsibility will be to exchange information between the teacher and the student using American Sign Language. The candidate will also work with other students to assist the teacher and help the student with socialization in the school.

ORGANIZATION STRUCTURE
Job Title: Sign Language Interpreter
Jobs Reporting to this Title: None
Supervisor's Title: SPED Teacher; Building Administrator; District SPED Director

REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES
1. Employee must demonstrate the following work habits:
   a. Positive attendance record including being at work on time each day.
   b. The ability to get along with co-workers, teachers, students, and administrators.
   c. A strong work ethic.
   d. The ability to work with minimal direct supervision.
   e. The ability to maintain confidentiality.
2. Employee must be a high school graduate with the ability to read, write, and do basic arithmetic at the high school level.
3. Employee must possess a current Sign Language Certification from the Utah Certification Board, EIPA rating of 3.5 or higher, or equivalent certification recognized by the State of Utah.

MARGINAL FUNCTIONS
1. May be assigned other reasonable duties at the discretion of the supervisor.
2. Work hours are limited to days that student attends school and requires an interpreter as decided by teachers of record and the IEP team.
QUALIFICATION REQUIREMENTS

Physical Requirements--Not limited to the following:
1. Interpret through required settings including in classes and assemblies that may require standing for extended periods of time.
2. Lift up to 40 pounds.
3. Have the ability to be around a variety of students.

Educational Requirements:
Employee must possess and maintain a current Sign Language Certification from the Utah Certification Board, EIPA rating of 3.5 or higher, or equivalent certification recognized by the State of Utah.

Knowledge & Ability:
1. Interprets instructor's lectures, comments and questions for deaf/hard-of-hearing students in a mainstream classroom setting.
2. Interprets students' questions and statements.
3. Interprets for school functions as assigned.
4. Adapts signing level and system to the communication needs of the students.
5. Tutors as appropriate under the supervision of the classroom instructor.
6. Follows the code of ethics for certified interpreters.
7. Participates cooperatively as a member of the educational team.
8. Assists in coordinating note taking for students as needed.
9. Communicates regularly with instructors, program Director or Specialist regarding student progress and concerns.
10. Follows schedule as determined by program Director or Specialist.
11. Be willing to improve signing skills through in-services and additional classes.
12. Performs other duties as assigned.
13. The successful candidate must have a successful completion of criminal background check.

Job-Related Experience:
Experience as an educational interpreter is preferred but not required.

Licenses/Certification:
Employee must possess and maintain a current Sign Language Certification from the Utah Certification Board, EIPA rating of 3.5 or higher, or equivalent certification recognized by the State of Utah.

Machines, Tools & Equipment Used: Computers and other educational equipment